



ICDL 5

ICT 2010

Which one of the following types of computer is most likely to be used by a travelling salesman?

A desktop computer.

A tablet PC.

A server.

A laptop.

Question 1/36

Zoom Text

أي من أنواع الحاسوب الآتية يفضل استخدامه من قبل البائع المتجول؟

Submit

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Reset Files

End Exam

Which one of the following is a term for systems used to store, retrieve, process and transmit data?

- Internet & Communication Technology.*
- Internet & Information Technology.*
- Information & Communication Technology.*
- Information & Computer Technology.*

Question 1/36

Zoom Text

أي من الآتي مصطلح للأنظمة التي تستخدم تخزين, استرجاع, عمل ونقل البيانات؟

Submit



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End Exam



Which one of the following measures the speed of the CPU?

- Gigahertz (GHz).
- Bits per second (Bps).
- Gigabytes (GB).
- Megabytes (MB).

Question 1/36

Zoom Text

أي من الآتي يقيس سرعة المعالج؟

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Reset Files



End Exam



Which one of the following is a term for an audio or video recording posted on a web site that can be downloaded and played later?

- Podcast.
- Blog.
- VoIP.
- RSS Feed.

Question 1/36

Zoom Text

أي من الآتي يكون مصطلح للتسجيلات الصوتية والمرئية المنشورة علي الموقع ويمكن تحميلها ومشاهدتها لاحقاً؟

Submit



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End Exam



Which one of the following describes a computer's operating system?

- Software that can retrieve information from a database.
- Hardware that can scan and convert photographs into digital files.
- Software that controls the allocation and usage of hardware.
- Hardware that can record and send images across the Internet.

Question 1/36

Zoom Text

أي من الآتي يصف نظام تشغيل الحاسوب؟

Submit

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End Exam

Which one of the following types of software would you most likely use to create a letter?

- Web browsing software.*
- Spreadsheet software.*
- Accounting software.*
- Word processing software.*

Question 1/36

Zoom Text

أي من أنواع البرامج الآتية تستخدمها علي الأرجح لإنشاء خطاب؟

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Reset Files



End Exam



The computers in your office building are connected together so staff can share files and printers. What is this arrangement of computers called?

- The Internet.*
- A Local Area Network.*
- The World Wide Web.*
- A network port.*

Question 1/36

Zoom Text

يتم توصيل أجهزة الكمبيوتر في مبني مكتبك لكي يمكن الموظفين من مشاركة الملفات والطابعة.
ماذا يطلق علي ترتيب هذه الاجهزة؟

Submit

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Reset Files

End Exam

Which one of the following is a private network that allows specified external users access?

Intranet.

WorldNets.

Internet.

Extranet.

Question 1/36

Zoom Text

أي من الآتي يعتبر شبكة خاصة تسمح بدخول مستخدمين خارجيين ومحددين؟

Submit

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Reset Files

End Exam

Which one of the following devices do you need to be able to communicate with other computers using the telephone network?

CD-ROM.

Modem.

Printer.

Speakers.

Question 1/36

Zoom Text

أي من الأجهزة التالية تحتاجها لكي تكون قادر على التواصل مع أجهزة الكمبيوتر الأخرى التي تستخدم شبكة الهاتف؟

Submit

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End Exam

Which one of the following is a software application that assists users who are visually impaired to identify and interpret what is displayed on screen?

- A screen calendar.
- A word processor.
- A screen reader.
- A web log.

Question 1/36

Zoom Text

أي من الآتي هو برنامج يساعد المستخدمين الذين يعانون من ضعف البصر لتحديد وتفسير ما يتم عرضه على الشاشة؟

Submit

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End Exam

Which one of the following is a common feature of e-learning?

- Always requires physical class attendance.*
- Cannot download documents for later reading.*
- Learning is self-paced.*
- Travel time and costs are very high.*

Question 1/36

Zoom Text

أي من الآتي يعتبر ميزة شائعة للتعليم الإلكتروني؟

Submit



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End Exam



Which one of the following is NOT a feature of electronic commerce?

- Goods can be advertised and prices compared.
- There is physical contact between buyer and seller.
- Transactions can be processed quickly.
- Services are available 24 hours a day.

Question 1/36

Zoom Text

أي من الآتي لا يعتبر سمة من سمات التجارة الإلكترونية؟

Submit

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End Exam

Which one of the following is the best way to maintain a good posture?

- Ensure your computer is in a well-lit area.*
- Make sure that there are no cables on the floor.*
- Make sure that your computer is using a fast processor.*
- Make sure that your computer; desk and chair are positioned correctly.*

Question 1/36

Zoom Text

أي من الآتي يعتبر أفضل وسيلة للحفاظ على وضعية جيدة؟

Submit

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End Exam

Which one of the following statements describes a good approach to information security for an organisation?

- There are no procedures for reporting security lapses.*
- Staff passwords are not changed regularly.*
- Sensitive data is available to everyone that requests it.*
- Keeping an off-site backup of all files.*

Question 1/36

Zoom Text

أي من العبارات الآتية يصف نهج صحيح لأمن المعلومات للمنظمة؟

Submit

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Reset Files

End Exam

Which one of the following is a good password policy for an organization?

- All passwords are changed regularly.*
- All passwords are never changed.*
- All passwords are made up of less than four characters.*
- All passwords are made up of less than four numbers.*

Question 1/36

Zoom Text

أي من الآتي يعتبر سياسة كلمة مرور جيدة للمنظمة؟

Submit

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Reset Files

End Exam

Which one of the following is the best way to protect a computer against computer viruses?

- Only virus-check e-mail attachments.*
- Update antivirus software on a regular basis.*
- Always make sure that the operating system is up to date.*
- Only download files from the Internet during business hours.*

Question 1/36

Zoom Text

أي من الآتي يعتبر أفضل وسيلة لحماية الكمبيوتر ضد الفيروسات؟

Submit

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End Exam

Which one of the following statements describes shareware?

- Totally free software that is available only on the Internet.*
- Commercial based software that must be paid for.*
- Software available for free on a trial basis after which payment will be required.*
- Copyright free software that allows unlimited copies and distribution.*

Question 1/36

Zoom Text

أي من العبارات التالية يوصف النسخة التجريبية؟

Submit

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Reset Files

End Exam

There are rules governing the rights of a data subject and the responsibilities of a data controller. What are these rules called?

- Data Privacy Policy.*
- Data Management Act.*
- Data Protection legislation or conventions.*
- Data Publicity Law.*

Question 1/36

Zoom Text

هناك قواعد تتحكم في حقوق موضوع البيانات ومسؤوليات وحدة تحكم البيانات.
ماذا تسمى هذه القواعد؟

Submit

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Reset Files

End Exam

Which one of the following is an example of hardware?

- An antivirus program.*
- A spreadsheet application.*
- A mouse.*
- The World Wide Web.*

Question 1/36

Zoom Text

أي من الأمثلة التالية هو مكون مادي؟

Submit



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Reset Files



End Exam



Which one of the following would improve computer performance?

- Using a larger monitor.*
- Increasing the number of applications running.*
- Using a faster printer.*
- Increasing the size of RAM.*

Question 1/36

Zoom Text

أي من الآتي يحسن من أداء الكمبيوتر؟

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End Exam



Which one of the following is NOT a function of the Central Processing Unit?

- Executing program instructions.*
- Ensuring program instructions are executed in the correct sequence.*
- Sending e-mail.*
- Carrying out calculations.*

Question 1/36

Zoom Text

أي من الآتي ليس وظيفة من وحدة المعالجة المركزية؟

Submit

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Reset Files

End Exam

Which one of the following is both an input and output device?

- Touchscreen.*
- Keyboard.*
- Printer.*
- Scanner.*

Question 1/36

Zoom Text

أي من الآتي هو وحدة إدخال وإخراج معاً؟

Submit



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End Exam



Which one of the following is a method of publishing frequently updated content such as news headlines online?

- A Blog.
- RSS.
- A Podcast.
- Instant messaging.

Question 1/36

Zoom Text

أي من الآتي هو وسيلة لنشر المحتويات التي يتم تحديثها باستمرار مثل عناوين الأخبار عبر الإنترنت؟

Submit

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End Exam

Which one of the following is an example of an operating system?

- iTunes.*
- PowerPoint.*
- Windows.*
- Netscape.*

Question 1/36

Zoom Text

أي من الآتي هو مثال لنظام التشغيل؟

Submit



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End Exam



Which one of the following is considered good environmental practice?

- Using a slow computer.*
- Printing on both sides of a page.*
- Using up to date software.*
- Backing up data on a regular basis.*

Question 1/36

Zoom Text

أي من الآتي يعتبر ممارسة بيئية جيدة؟

Submit



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End Exam



Which one of the following statements about the Internet is TRUE?

- The Internet is a global network that links many computer networks together.*
- The Internet is a private company network.*
- The Internet is a visual representation of linked documents.*
- The Internet is a network operating system.*

Question 1/36

Zoom Text

أي من العبارات التالية عن الأنترنت صحيحة؟

Submit



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End Exam



Which one of the following is an input/output port?

- Linear.*
- Radial.*
- Lateral.*
- FireWire.*

Question 1/36

Zoom Text

أي من الآتي هو منفذ إدخال وإخراج؟

Submit



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End Exam



Which one of the following is an advantage of teleworking?

- Long commuting times.*
- Flexible schedules.*
- Less emphasis on teamwork.*
- Lack of human contact.*

Question 1/36

Zoom Text

أي من الآتي هو ميزة للعمل عن بعد؟

Submit



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End Exam



Which one of the following is a characteristic of broadband?

- Completely safe from intruders.*
- It has a dial up connection.*
- High speed.*
- Cost can vary from day to day.*

Question 1/36

Zoom Text

أي من الآتي هو سمة من النطاق العريض؟

Submit



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End Exam



Which one of the following is a text-based communication between two or more people over the Internet?

- Podcasting.
- Really Simple Syndication.
- Voice over Internet Protocol.
- Instant Messaging.

Question 1/36

Zoom Text

أي من الآتي هو النص المبني على التواصل بين شخصين أو أكثر عبر الإنترنت؟

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End Exam



Which one of the following practices helps create a good ergonomic working environment?

- Protecting computer monitors from reflections and glare by correct positioning.*
- Taking very few breaks away from the computer.*
- Keeping the office cold and using low overhead lighting.*
- Use of non-adjustable chairs when working with computers.*

Question 1/36

Zoom Text

أي من الممارسات الآتية يساعد على خلق بيئة عمل مريحة؟

Submit

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End Exam

Why is it necessary for an organization to adopt a good password policy?

- To allow easy sharing of files across the company network.*
- To make it easier for the computer to connect to a network.*
- To protect files against unauthorized use.*
- To make it easier to find files on a computer.*

Question 1/36

Zoom Text

لماذا يعتبر من الضروري علي المنظمة إعتداد نهج كلمة مرور جيدة؟

Submit



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Reset Files



End Exam



Which one of the following is a way to prevent the theft of data from a computer?

- Use an up to date anti-virus program.*
- Back up data on a regular basis.*
- Remove the monitor when not in use.*
- Set up a username and password.*

Question 1/36

Zoom Text

أي من الاتي هو وسيلة لمنع سرقة البيانات من الكمبيوتر؟

Submit

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Reset Files

End Exam

Which one of the following should be carried out to safeguard files from loss in case the main copy is damaged?

- Backup files to a new location on your computer.*
- Install password security.*
- Backup the files regularly and store offsite.*
- Install a firewall.*

Question 1/36

Zoom Text

أي من الآتي يجب أن ينفذ لحماية الملفات من الخسارة في حالة تلف النسخة الرئيسية؟

Submit

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Reset Files

End Exam

Which one of the following could allow a virus to enter a computer?

- Downloading files from the Internet onto the computer.
- Connecting the computer to a new printer.
- Running a virus scan on the computer.
- Setting the computer monitor to a low resolution.

Question 1/36

Zoom Text

أي من الآتي يمكنه السماح لدخول الفيروس إلى جهاز كمبيوتر؟

Submit

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End Exam

Which one of the following statements about an End User License Agreement is true?

- It gives full ownership of the software to the user of the software.*
- It gives the user the exclusive right to copy and sell the software to other potential users.*
- It gives the user the right to modify the software.*
- It gives the user the right to install and run the software on a specified number of computers.*

Question 1/36

Zoom Text

أي من العبارات التالية حول اتفاقية ترخيص المستخدم يعتبر صحيح؟

Submit

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End Exam

Which one of the following describes spam?

- Gathering information about a person or organization without their knowledge.*
- Performing an unauthorized, usually malicious, action such as erasing files.*
- Putting unnecessary load on the network by making copies of files.*
- Sending unwanted bulk messages.*

Question 1/36

Zoom Text

أي من الآتي يصف البريد المزعج؟

Submit



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End Exam



Which one of the following can protect a computer from the risk of unwanted emails?

- Anti-spam software.*
- Anti-virus software.*
- Anti-spyware software.*
- PC diagnostic software.*

Question 1/36

Zoom Text

أي مما يلي يستطيع حماية جهاز الكمبيوتر من خطر رسائل البريد الإلكتروني غير المرغوب فيها؟

Submit

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End Exam

Which one of the following could lead to the spread of a malicious program?

- Using only software that has been checked for viruses.
- Maintaining regularly updated anti-virus software.
- Opening only virus-checked file attachments from known sources.
- Using a USB Flash Drive from an unknown source to exchange data.

Question 1/36

Zoom Text

أي واحد مما يلي بإمكانه ان يؤدي إلى انتشار برنامج ضار؟

Submit

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Reset Files

End Exam

Which one of the following protects a computer from the risk of malicious programs?

- PC diagnostic software.
- Web tracking software.
- Anti-spam software.
- Anti-spyware software.

Question 1/36

Zoom Text

أي من الآتي يمكن أن يحمي الكمبيوتر من مخاطر البرامج الضارة؟

Submit



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End Exam



Which one of the following describes why it is important to update antivirus software regularly?

- To ensure the software identifies old viruses.*
- To protect your computer from all known viruses.*
- To protect your computer from unwanted bulk messages.*
- To prevent the spread of malicious programs on the Internet.*

Question 1/36

Zoom Text

أي من العبارات الآتية تصف السبب في أنه من المهم تحديث برامج مكافحة الفيروسات بشكل منتظم؟

Submit

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End Exam

Which one of the following describes what you should do if you receive a chain letter email?

- Forward the email.*
- Download it onto your system.*
- Delete the email.*
- Send a read receipt.*

Question 1/36

Zoom Text

أي من الآتي يصف ما يجب عليك فعله عند استلامك سلسلة مزعجة من خطابات البريد الإلكتروني؟

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End Exam



Which one of the following describes a computer hacker?

- A skilled programmer who uses authorised access to exploit information available on a computer.*
- A skilled programmer who secretly invades computers without authorisation.*
- A skilled programmer who writes programs to train new employees.*
- A skilled programmer who helps in the installation of new software for an organisation.*

Question 1/36

Zoom Text

أي مما يلي يصف قرصنة الكمبيوتر؟

Submit

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End Exam

Which one of the following describes why firewalls are used?

- To prevent unauthorised access by incoming transmissions.*
- To prevent destruction of a computer in the event of a fire.*
- To enable easy downloading of data from web sites.*
- To detect and disable viruses already on a computer.*

Question 1/36

Zoom Text

أي مما يلي يصف سبب استخدام الحائط الناري؟

Submit

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End Exam

Which one of the following is MOST likely to be a hoax?

- An email from a friend you have not seen recently.
- An email with an attachment sent by a colleague using their personal email address.
- An email asking you to go to a website for a free computer scan.
- An email advertisement from a local shop you subscribe to.

Question 1/36

Zoom Text

أي مما يلي يعتبر الأكثر احتمالاً أن يكون خدعة؟

Submit



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End Exam



Which one of the following is the reason that users should log on with a username and password?

- To be aware of who is in the building.
- To check up on the time-keeping of users.
- To protect computers against unauthorised use.
- To enable a personalised greeting for each user.

Question 1/36

Zoom Text

أي مما يلي يعتبر السبب في أن المستخدمين يجب تسجيل دخولهم باستخدام اسم المستخدم وكلمة المرور؟

Submit

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End Exam

Which one of the following statements about a password is TRUE?

- It must be changed only if it is compromised.
- It cannot contain special character symbols.
- It should be changed regularly.
- It must be registered with the system administrator.

Question 1/36

Zoom Text

أي من العبارات الآتية لكلمة السر تعتبر صحيحة؟

Submit



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Reset Files



End Exam



Which one of the following should be used to change your password?

- Internet Explorer.*
- Anti-virus software.*
- Control Panel*
- Windows Firewall.*

Question 1/36

Zoom Text

أي مما يلي ينبغي أن تستخدمه لتغيير كلمة السر الخاصة بك؟

Submit



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End Exam



Which one of the following would be considered the BEST way to store a PIN number?

- Keep a written note of it with you bank cards.*
- Store it on your computer.*
- Memorise it.*
- Keep a written note of it in your office drawer.*

Question 1/36

Zoom Text

أي من العبارات الآتية يمكن إعتباره أفضل وسيلة لتخزين رقم سري؟

Submit



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End Exam



Which one of the following shows respect for confidentiality of information?

- Discussing confidential information over the telephone.*
- Uploading confidential information to a shared web site.*
- Emailing confidential information to a colleague.*
- Disclosing confidential information only to authorised individuals.*

Question 1/36

Zoom Text

أي مما يلي يبين احترام سرية المعلومات؟

Submit

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Reset Files

End Exam

Which one of the following describes why users should lock their computer when leaving their desk?

- To prevent a waste of electricity.*
- To prevent unauthorised access to data.*
- To prevent data from getting corrupted.*
- To prevent the computer from malfunctioning.*

Question 1/36

Zoom Text

أي مما يلي يصف لماذا يجب على المستخدمين قفل جهاز الكمبيوتر الخاص بهم عند مغادرة مكاتبهم؟

Submit

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End Exam

Which one of the following is an example of phishing?

- An email warning the recipient of a computer virus threat.*
- An email directing the recipient to forward the email to friends.*
- An email directing the recipient to enter personal details on a fake website.*
- An email directing the recipient to download an attachment.*

Question 1/36

Zoom Text

أي واحد مما يلي هو مثال على الخداع؟

Submit

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End Exam

Which one of the following is unsafe online activity?

- Giving your home address to someone you met in a chat room.*
- Using a screen name or nick name that cannot identify you.*
- Meeting someone you met online face-to-face in the company of your parents.*
- Keeping your social network profile private.*

Question 1/36

Zoom Text

أي مما يلي يعتبر نشاط للانترنت الغير آمن؟

Submit

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End Exam

Which one of the following describes a public network?

- A network where devices outside the network cannot see or communicate directly with computers on the network.*
- A network where devices outside the network can see but cannot communicate directly with computers on the network.*
- A network where devices outside the network can see and communicate directly with computers on the network.*
- A network where devices outside the network cannot see but can communicate directly with computers on the network.*

Question 1/36

Zoom Text

أي مما يلي يصف الشبكة العامة؟

Submit

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End Exam

Which one of the following describes how confidential information should be sent using an unsecured network?

- In an unsigned email.
- In an attachment.
- In a compressed format.
- In an encrypted format.

Question 1/36

Zoom Text

أي مما يلي يصف كيف يتم إرسال معلومات سرية باستخدام شبكة غير آمنة؟

Submit



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End Exam



Which one of the following statements about wireless networks is TRUE?

- They cannot be intercepted by unknown users.
- They limit accessibility to other users.
- They limit visibility to other users.
- They can be accessible to other users.

Question 1/36

Zoom Text

أي من العبارات الآتية بخصوص الشبكات اللاسلكية يعتبر صحيح؟

Submit



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End Exam



Which one of the following is the recommended action to prevent the risk of access to a network by other users?

- Disconnect the computer from the network.*
- Complain to the System Administrator.*
- Change the computer login password frequently.*
- Adjust the Internet security settings.*

Question 1/36

Zoom Text

أي مما يلي يعتبر الفعل الموصى به لمنع خطر الوصول إلى شبكة من قبل مستخدمين آخرين؟

Submit

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End Exam

Which one of the following describes Bluetooth?

- Short-range wired protocol for exchanging data.
- Short-range wireless protocol for exchanging data.
- Long-range wireless protocol for exchanging data.
- Long-range wired protocol for exchanging data.

Question 1/36

Zoom Text

أي مما يلي يصف البلوتوث ؟

Submit

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End Exam

Which one of the following describes why Bluetooth device settings should be adjusted?

- To increase the range of the device.
- To improve the quality of reception.
- To prevent the risk of unauthorised access.
- To reduce interference from other devices.

Question 1/36

Zoom Text

أي مما يلي يبين سبب أن إعدادات أجهزة البلوتوث لا بد أن تكون مضبوطة؟

Submit

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Reset Files

End Exam

Which one of the following would result in the loss of contact details if it were stolen?

- Printer.
- Mobile Phone.
- Modem.
- MP3.

Question 1/36

Zoom Text

أي مما يلي ينتج في فقدان تفاصيل الأسماء إذا تم سرقتها؟

Submit



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End Exam



Which one of the following should you do to ensure that your USB storage device is kept safe and secure?

- Only use it in private surroundings.*
- Do not access it using a Bluetooth device.*
- Use firewall software.*
- Never leave it unattended.*

Question 1/36

Zoom Text

أي مما يلي يجب فعله لكي تضمن أن وحدة تخزينك المحمولة تظل آمنة ومحمية؟

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End Exam



Which one of the following departments would usually hold guidelines and procedures for the secure use of IT within an organisation?

- The Marketing Department.*
- The IT Department.*
- The Sales Department.*
- The Finance Department.*

Question 1/36

Zoom Text

أي من الأقسام الآتية يمكن ان يتحكم عادة بالمبادئ التوجيهية والاجراءات للإستخدام الآمن لتكنولوجيا المعلومات داخل المنظمة؟

Submit

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End Exam

Which one of the following describes why you should follow guidelines and procedures while using IT resources in an organisation?

- To ensure easy access to information on your computer.*
- To ensure the secure use of IT resources.*
- To ensure the IT Department is able to monitor all activity.*
- To ensure the Finance Department is able to monitor the costs of IT resources.*

Question 1/36

Zoom Text

أي مما يلي يصف لماذا يجب أن تتبع المبادئ التوجيهية والإجراءات أثناء استخدام موارد تكنولوجيا المعلومات في المنظمة؟؟

Submit

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End Exam

Which one of the following should you approach if you are unsure of the IT security procedure to follow when uninstalling an application on your computer?

- A technically well-informed team member.
- The Systems Administrator.
- A senior colleague in the Finance Department.
- The Maintenance Department.

Question 1/36

Zoom Text

أي مما يلي يجب أن تتوصل إليه إذا لم تكن متأكد من إجراءات حماية تكنولوجيا المعلومات التي تتبعها عندما تلغي تثبيت تطبيق من حاسوبك؟

Submit

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End Exam

Which one of the following describes how a breach in IT security should be reported?

- Using the telephone.
- By emailing to the IT Manager.
- Using the method listed in the organisation's security policy.
- Using any means of communication.

Question 1/36

Zoom Text

أي مما يلي يصف كيفية الإبلاغ عن ثغرة في أمن تكنولوجيا المعلومات؟

Submit

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End Exam

Which one of the following describes how to find out about an organisation's privacy policy?

- By reading the office newsletter.*
- By speaking to the Finance Department.*
- By speaking to the Sales Department.*
- By reading the policy in the organisation's policy manual.*

Question 1/36

Zoom Text

أي مما يلي يصف كيفية إكتشاف سياسة خصوصية المؤسسة؟

Submit

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Reset Files

End Exam

Which one of the following would prevent the theft of a laptop?

Anti-virus software.

A webcam.

Spyware.

A security cable.

Question 1/36

Zoom Text

أي مما يلي يمكنه منع سرقة اللاب توب؟

Submit



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Reset Files



End Exam



Which one of the following could be the unexpected outcome of deleting a large group of files?

- The files would be hidden.
- An important file may be accidentally deleted.
- The files would become read-only.
- A delete file confirmation window may appear.

Question 1/36

Zoom Text

أي مما يلي يمكن أن يكون نتائج غير متوقعة من حذف مجموعة كبيرة من الملفات؟

Submit



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End Exam



Which one of the following would NOT happen if a computer suddenly malfunctions?

- The operating system will fail.*
- Files saved on the hard drive will be lost.*
- All off-site backups will be lost.*
- Some software may have to be reinstalled.*

Question 1/36

Zoom Text

أي مما يلي لا يمكن حدوثه إذا تعطل جهاز الكمبيوتر فجاءة؟

Submit

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Reset Files

End Exam

Which one of the following should you use to backup personal data?

- A labelled CD.
- A printout.
- A website offering a file sharing service.
- A friend's computer.

Question 1/36

Zoom Text

أي مما يلي يجب أن تستخدمه لنسخ البيانات الشخصية احتياطياً؟

Submit



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End Exam



Which one of the following describes why it is important to have a secure off-site backup copy of files?

- To improve accessible of files from other locations.*
- To speed up the process of accessing the files at any time.*
- To prevent the loss of data in the event of a fire.*
- To reduce the possibility of data theft.*

Question 1/36

Zoom Text

أي من العبارات الآتية تصف أهمية أن يكون هناك نسخة احتياطية آمنة خارج الموقع من الملفات؟

Submit

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End Exam

Which one of the following describes how software can be stored safely?

- Storing it in a place free of magnetic fields.*
- Storing it in a cupboard.*
- Storing backups of the software.*
- Storing it in its original packing.*

Question 1/36

Zoom Text

أي مما يلي يصف كيفية تخزين البرامج بأمان؟

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End Exam



Which one of the following is safe to post on a social networking website?

- A personal telephone number.
- A home address.
- Hobbies.
- A school or work-place address.

Question 1/36

Zoom Text

أي من الآتي هو آمن للنشر علي شبكة التواصل الاجتماعي؟

Submit



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End Exam



Which one of the following is most likely to cause repetitive strain injury (RSI)?

- Viewing a monitor that has a lot of glare and reflections.*
- Working where there is inadequate lighting and ventilation.*
- Using a chair without arms.*
- Typing for a long period of time without breaks.*

Question 1/36

Zoom Text

أي واحد مما يلي هو الأكثر احتمالاً أن يسبب إصابات الإجهاد المتكررة RSI؟

Submit

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Reset Files

End Exam

Computer use can cause repetitive strain injury (RSI). Which of the following is the best way to avoid this?

- Ensure your computer is in a well-lit area*
- Use an operator chair without arms*
- Place your monitor at the correct height*
- Work with your wrists level with the keyboard*

Question 1/36

Zoom Text

قد يسبب استخدام الكمبيوتر الي الاصابة بالاجهاد المتكرر RSI. أي من الآتي هو أفضل وسيلة لتجنب ذلك؟

Submit

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End Exam

Which one of the following statements about software copyright is TRUE?

- Copyright promotes the illegal use of software.
- Copyright is the exclusive legal right of software authors to produce copies of their own software.
- Copyright is designed to protect a disk against computer viruses.
- Copyright will prevent a CD-ROM from being duplicated.

Question 1/36

Zoom Text

أي من العبارات التالية عن حقوق طبع ونشر البرامج صحيحة؟

Submit

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End Exam

Which one of the following best describes the purpose of Data protection legislation?

- To give computer owners the right to protect themselves against computer fraud.
- To give software owners the right to promote software copyright.
- To give governments the right to control data access on the Internet.
- To give a right to individuals to establish the existence of personal data.

Zoom Text

أي مما يلي أفضل وصف لغرض قانون حماية البيانات؟

Submit

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Reset Files

End Exam

Which one of the following tasks could you perform in order to improve the performance of your computer?

- Add a password to your user account.*
- Set up parental controls.*
- Defragment the file system.*
- Turn off your firewall.*

Question 1/36

Zoom Text

أي من المهام التالية يمكن تنفيذها لكي تحسن الأداء لحاسبك؟

Submit

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End Exam

Which one of the following actions is the most appropriate step to resolve a lost network connection?

- Check the router and modem are turned on.*
- Check the printer is turned on.*
- Update the device drivers.*
- Defragment the hard drive.*

Question 1/36

Zoom Text

أي من الأفعال الآتية هو أنسب خطوة لحل فقدان اتصال الشبكة؟

Submit

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Reset Files

End Exam

Which one of the following is NOT appropriate within an organisation?

- Going to lunch with a colleague.*
- Sharing files.*
- Sharing your user name and password.*
- Sharing your calendar.*

Question 1/36

Zoom Text

أي مما يلي غير ملائم داخل المنظمة؟

Submit

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End Exam

Which of the following tasks is a function of the operating system?

- Adding data to a spreadsheet
- Producing a database report
- File management
- Producing a presentation

Question 1/36

Zoom Text

أي من المهام التالية هو وظيفة نظام التشغيل؟

Submit



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End Exam



Which software would you use to search for information in the internet?

- Web browsing software*
- Spreadsheet software*
- Accounting software*
- Word processing software*

Question 1/36

Zoom Text

أي برنامج من الآتي يمكنك استخدامه للبحث عن المعلومات في الإنترنت؟

Submit

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End Exam

An intranet is:

- A network operating system*
- A network filing system*
- A private company network*
- A private company network that includes external specified users*

Question 1/36

Zoom Text

الشبكة الداخلية هي:

Submit



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End Exam



Which of the following tasks would be more suited to a person rather than a computer?

- Tasks that are repetitive*
- Tasks that require speed*
- Tasks that require complex mathematical processing*
- Tasks that require imagination*

Question 1/36

Zoom Text

أي من المهام التالية ستكون أكثر ملائمة للإنسان عن الكمبيوتر؟

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End Exam



Which of the following is NOT a use of computer applications in a school?

- Class timetabling*
- Student registration*
- Computer based training*
- Stock Control*

Question 1/36

Zoom Text

أي مما يلي لا يستخدم كبرنامج حاسوبي داخل المدرسة؟

Submit



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End Exam



What is the best way of preventing your computer from being infected with a virus?

- Only virus-check e-mail attachments*
- Have updateable anti-virus software running on your computer*
- Have anti-virus software running on your computer*
- Never open any e-mail attachments*

Question 1/36

Zoom Text

ما هي أفضل وسيلة لمنع جهازك من اصابته بفيروس؟

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End Exam



Disk formatting is used to:

- Find files on a disk*
- Lock a disk*
- Unlock a disk*
- Prepare a disk to store files*

Question 1/36

Zoom Text

تهيئة القرص تستخدم ل :

Submit



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End Exam



What is ISDN?

- Integrated Standard Digital Networks*
- Integrated Services Digital Network*
- Interactive Standard Dynamic Networks*
- Internet Services Data Network*

Question 1/36

Zoom Text

ما هي خدمة الشبكة الرقمية المتكاملة؟

Submit



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End Exam



What type of computer application would be used in a hospital to maintain patient medical details?

- A desktop publishing application*
- A database application*
- An accounting application*
- A presentation application*

Question 1/36

Zoom Text

أي نوع من برامج الحاسوب التي يمكن استخدامها في المستشفيات للحفاظ على التفاصيل الطبية للمريض؟

Submit



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End Exam



Which of the following is a use of the Internet in the home?

- Managing household accounts*
- Formatting a disk*
- Electronic mail (e-mail)*
- Creating a database*

Question 1/36

Zoom Text

أي مما يلي هو استخدام الإنترنت في المنزل؟

Submit



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End Exam



If you were working from home, what software application could be used to communicate directly with colleagues and customers?

- Presentation*
- Electronic mail (e-mail)*
- Database*
- Spreadsheet*

Question 1/36

Zoom Text

إذا كنت تعمل من المنزل, أي من البرامج تستخدمها للتواصل المباشر مع الزملاء والعملاء؟

Submit



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End Exam



Which of the following can be an advantage of electronic documents?

- They can never be lost*
- They can always be e-mailed regardless of size*
- They can reduce the usage of paper*
- They can never be copied*

Question 1/36

Zoom Text

أي مما يلي يمكن أن يكون ميزة الملفات الإلكترونية؟

Submit



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Time Remaining

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End Exam



Which one of the following should be used to change your password in your computer?

- Internet Explorer.*
- Anti-virus software.*
- Control Panel*
- Windows Firewall.*

Question 1/36

Zoom Text

أي مما يلي لابد أن تستخدمه لتغيير كلمة المرور الخاصة بك علي جهازك؟

Submit



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End Exam



END

With Best Wishes