

PPM University

Training Rules and Training Process



The Main Objective

**Developing skills required
for the effective
performance of people
manager's duties**



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Training Approach - Flipped Learning



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- ◆ Individual schedule of working with study materials
 - ◆ Detailed presentation of people management aspects
 - ◆ Access to the e-learning set is available from anywhere
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- ◆ Hands-on exercises, role-playing games, and case studies
 - ◆ Answers to participants' questions regarding their work



List of Training Modules



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1. Onboarding
2. Integration of an employee
3. Supporting an employee
4. Termination of employment

5. Leading a group



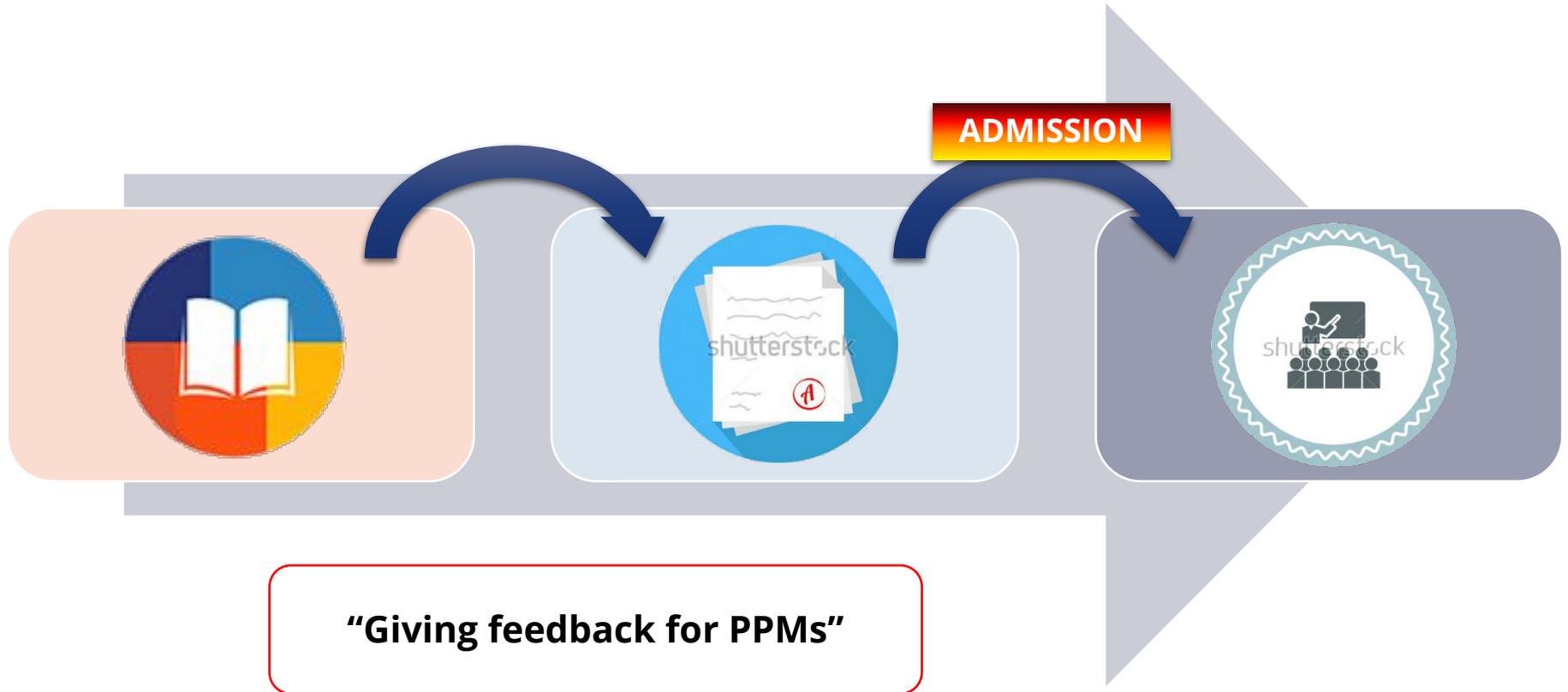
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In-class training courses

The PPM University program includes:

- ◆ In-class training courses with hands-on cases – **12 sessions**
- ◆ Classic in-class training course – **1 session**
- ◆ In-class job training reports – **2 sessions**

Structure of a Section



On-the-job Practice and Job Training Report

2 semesters of training



The closing job training report is a part of the PPM University final event

Expected Training Load

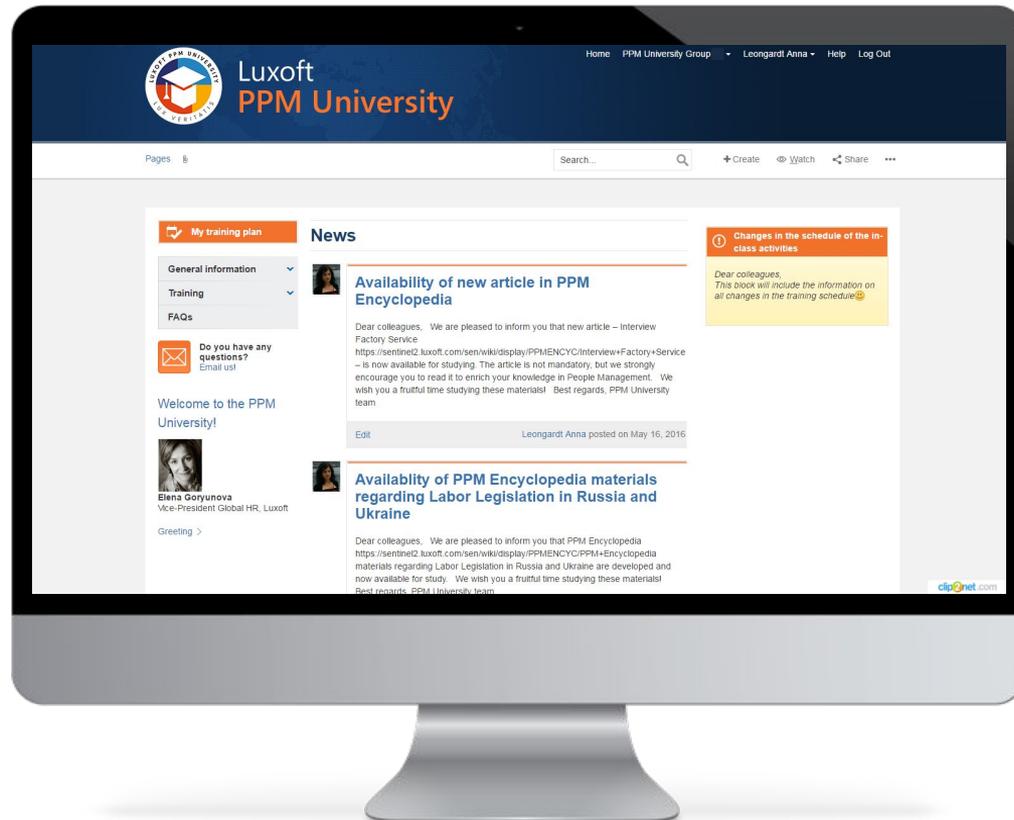
- ◆ **About 6 months of training**
- ◆ **Total average load is about 8 hours a week:**
 - studying mandatory **e-learning materials**
 - completing **tests**
 - attending **in-class training courses**



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PPM University Portal

► On LUXproject



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Main Training Rules

- In-class training courses will **not** be repeated!
- If you **cannot** attend an in-class training event, you should inform the PPM University Administration not later than **3 days** before the event.
- **The admission** to the in-class training courses will be given only to the participants who successfully complete the tests.

We want to tell you about YOUR benefits...

- ◆ **Get the best** experience of Luxoft company's experts in the field of management
- ◆ The **opportunity** to discuss any question about management with your colleagues and experts
- ◆ The ability to rapidly **improve your** management **skills** and to get practice in complex situations
- ◆ Real chance to become one of **the best managers** of the Luxoft company

We want to tell you about YOUR benefits...

**We wish you great results and
reaching our common goals!**



THANK YOU!