POLITE REQUESTS

To be polite just use:

CAN/COULD (with you or I)
WOULD (with you only)
WOULD LIKE (with you and I)

Can you help me?

Would you like a round-way ticket?

I would like to buy a ticket to Chicago.

Could | get a ticket for Friday?

HOW TO SAY THAT YOU UNDERSTAND

To show you understand what the ticket agent says use:

I see.

OK.

Right.

HOW TO SHOW THAT YOU DO NOT UNDERSTAND

To show that you do not understand what the ticket agent says use:

Could you repeat that, please?

Sorry, I didn't catch that.